



ANJUMAN-I-ISLAM'S **KALSEKAR TECHNICAL CAMPUS, NEW PANVEL**

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

- SCHOOL OF ENGINEERING & TECHNOLOGY
- SCHOOL OF PHARMACY
- SCHOOL OF ARCHITECTURE

Ref.: AIKTC/Admn/2018/236(B)

08/10/2018

OFFICE ORDER

(This office order supersedes earlier applicable orders, if any)

Sub: Assignment of responsibilities as Dean/Controller/Co-ordinator for AIKTC as per its Organisation Structure: reg...

In order to enhance effectiveness and efficiency within various schools, departments and centres of AIKTC's Administration, Academics, Co-curricular, Extra-curricular, Infrastructural development activities etc. for sustainable growth, development and excellence, the following faculty/staff members have been assigned responsibilities as shown against their names, till further orders for any changes:

Process Group / Centre	Abbrvn.	Name and Designation of Dean / Controller / Officer	Co-ordinator/s (SoET/SoP/SoA)
Second Shift, PG and Research Centre	SSPRC	Dr. Rajendra Magar (SoET) Dean	Prof. Fauwaz Parkar (CE)
Centre for Academic Affairs	CAA		Prof. Dhaval Shah (SoET) Dr. Shariq Sayed (SoP) Prof. Swapna Joshi (SoA)
Infrastructure Planning & Development Centre	IPDC	Prof. Tabrez Khan (SoET) Controller	Prof. Imran Shaikh (SoP) Prof. Sujit Parab (SoA)
Examination and Evaluation Centre	EEC	Prof. Maruf Quadri (SoET) Controller	Prof. Rizwan Alvi (SoET) Prof. Imran Shaikh (SoP) Prof. Tanuja Mishra (SoA)
Foreign Collaboration & International Affairs	FCIA	Dr. Shariq Sayed (SoP) Controller	Prof. Mujib Tamboli (SoET) Prof. Swapna Joshi (SoA)
Training, Placement & Entrepreneurship Development Centre	TPEDC	Prof. Afaq Jamadar (SoET) TP Officer / Controller Prof. Jawed Kazi (ME) Jt. TP Officer / Jt. Controller	Prof. Arul Selvan (SoP) Prof. Insha Shaikh (SoA) Prof. Dada Patil (CE) Prof. Aamir Hashmi (CO) Prof. Vivek Tiwari (EE) Prof. Altaf Barsingh (ET) Prof. Nargis Khan (HAS)
Alumni Connect Centre	ACC		
Institute-Industry-Institute Interaction Centre	IIIC		
Human Resources Centre for Achievement, Reformation & Excellence	HR-CARE	Prof. Arif Iqbal (SoET) & Dr. Jamil Daud (Admin) Controller & Jt. Controller	Prof. Zakir Ansari (SoET) Prof. Saba Shaikh (SoP) Prof. Saddam Sayed (SoA)
Grievance & Appeal Redressal Centre	GARC	Dr. Faruk Kazi (SoET) Dr. Mohib Khan (SoP) Prof. Yashwant Pitkar (SoA) External Members	
Admission Process & Facilitation Centre	APFC	Prof. Afzal Nehal (SoET) & Prof. Bandanawaz K. (SoET) Controller & Jt. Controller	



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Knowledge Resources & Relay Centre	KRRC	Prof. Prathamesh Gawde & Ms. Shaheen Ansari (Momin)	Prof. Nikhat Farhana (SoP) Prof. Parag Rawool (SoA)
		Controller & Jt. Controller	
Internal Quality Assurance Cell (Erstwhile Centre for Quality Assurance and Accreditation)	IQAC (CQAA)	Dr. Rajendra Magar	Prof. Tabrez Khan Prof. Syed Kaleem Prof. Afzal Shaikh Prof. Zakir Ansari Prof. Arif Iqbal Prof. Atul Meshram & others
		Co-ordinator (AIKTC) (Controller)	
Construction and Civil Maintenance Centre	CCMC	Prof. Shafi Mujawar (SoET)	Prof. Mirza Anwar Baig (SoP) Prof. Prajakta Wadawalkar (SoA)
		Controller	
Centre for Green and Clean Campus	CGCC	Prof. Insha Shaikh (SoA)	Prof. Dhaval Shah (SoET) Prof. Neelesh Gaikar (SoP)
		Controller	
AICTE, CoA, PCI, University & DTE and statutory Affairs	STATA	Prof. Afzal Nehal (SoET)	Prof. Meena Kharwade (SoP) Prof. Poonam Mhatre (SoA)
		Controller	
Campus Safety, Security and Surveillance Centre	CSSSC	Prof. Rizwan Farade (SoET)	Prof. Imran Shaikh (SoP) Prof. Raj Mhatre (SoA)
		Controller	
Discipline & Anti Ragging Squad	DARS	Prof. Zakir Ansari (SoET)	Prof. Mirza Anwar Baig (SoP) Prof. Suvidha Sagave (SoA)
		Controller	
Internal Complaints Committee (Erstwhile Women Development & Grievance Centre)	ICC	Dr. Swapna Joshi (SoA)	Dr. Nusrat Junaidi (SoET) Prof. Saba Shaikh (SoP)
		Controller	
Web Portal Administration & ERP Implementation	WPERP	Prof. Afzal Nehal (SoET) & Prof. Abdus Salam (SoET)	Prof. Madhuri Gayakwad (SoP) Prof. Siddesh Kolambekar (SoA) Prof. Shraddha Bhortake (SoA)
		Controller & Jt. Controller	
Council of Students	COST	Prof. Taib Quraishi (SoET)	Prof. Arul Selvan (SoP) Prof. Sandeep Prajapati (SoA)
		Controller	
Sports, Health, Immune and Fitness Affairs	SHIFA	Prof. M. Asif Gandhi (SoET)	Prof. Jayashri Patil (SoP) Prof. Sandeep Prajapati (SoA)
		Controller	
Food, Hygiene and Canteen Affairs.	FHCA	Prof. Varsha Pawar (SoET)	Prof. Imran Shaikh (SoP) Prof. Mausami Wadekar (SoA)
		Controller	
Media, Printing, Branding & Advertising Centre	MPBAC	Prof. Rohan Das (SoET)	Prof. Awab Fakhri (SoET) Prof. Maria Lal (SoP) Prof. Siddhesh Kolambekar (SoA)
		Controller	
Centre for Social Innovations & NSS	CSINSS	Prof. Abu Sufiyan (SoP) Prof. Bandanawaz K (SoET)	Prof. M. Asif Gandhi (SoET) Prof. Umesh Jadhav (SoET) Prof. Parag Rawool (SoA)
		Controller	
Kalsekar Centre for Peace and Spirituality	KCPS	Prof. Abu Sufiyan (SoP) Prof. Bandanawaz K (SoET)	Prof. Fauwaz Parkar (SoET) Prof. Saddam Sayed (SoA) Prof. Adil Shaikh (ARKP) Prof. Umar Farooq (ARKP)
		Controller	

Innovative Teaching - Exuberant Learning

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Electrical & HVAC Maintenance Affairs	EHMA	Prof. Sayed Kaleem (SoET) Controller	Prof. Salman Baig (SoP) Prof. Raj Mhatre (SoA)
Water Supply, Plumbing and Sanitary Maintenance Affairs	WSPSMA	Prof. Dhaval Shah (SoET) Controller	Prof. Nilesh Gaikar (SoP) Prof. Sujit Parab (SoA)
Centre for Innovation, Incubation, IPR, R&D	CIIRD	Dr. Mujib Tamboli Controller	1. Dr Nusrath Junaiddi (SoET) 2. Prof. Junaid Maste((SoET) 3. Dr. Firoz Khan (SoP) 4. Prof. Nikhil (SoA)

The Deans/ HODs/ FE Controller/Registrar/TPO/ Controllers may propose to add some more faculty and staff into their respective centres/committees (if necessary) in consultation with the undersigned. The above assignment is in accordance with the AIKTC's organogram attached herewith for understanding the system and flow of responsibility. It is now expected that all faculty members will comply to their assigned responsibilities in proper co-ordination with each other with a view to strengthen AIKTC's functioning model and make it more professional. ***Wherever Controllers are changed compared to earlier assignment, the new Controllers should take charge, files and documents in their custody in writing from earlier Controllers.***

DIRECTOR

Encl.: As stated above

CC to:

1. Deans, HODs, Controllers, Registrar, Librarian and all concerned..... to comply and also notify to all faculty and staff members of their respective school/department.
2. Master file (Admin, PS)

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