

**ANJUMAN-I-ISLAM'S
KALSEKAR TECHNICAL CAMPUS,
NEW PANVEL**

**STRATEGIC PLANNING
2011-2016**

- **ABOUT ANJUMAN-I-ISLAM: A Message from its President**

The Anjuman-I-Islam being in the field of Education and Social service for the last 137 years, we have realised that our single biggest asset has been our people and the organisational culture we have been able to build. In this age of life-long learning, a paradigm shift is taking place in the education system. There is a growing demand for recognized and quality educational programmes that allows young aspirants to acquire newer abilities and expertise while they pursue their careers. Towards this end, ANJUMAN-I-ISLAM with a philanthropic support from Haji Abdul Razzak Kalsekar Sahab, has launched its most prestigious Kalsekar Technical Campus offering multi-disciplinary degree courses in Engineering & Technology, Architecture and Pharmacy to cater to the growing demand in the country. We have set up this campus to provide not only routine degrees but equip its students with higher-order employability skills and bridge the existing talent gap. This prospectus is designed to give you information and advice to make your study decisions easier. It has been our constant endeavour to become India's most progressive Muslim minority organisation with international acclaim for innovation and responsiveness of teaching-learning, research, partnership and international activities. We intend to produce highly employable graduates of the highest possible quality by forging linkages with business and industry. On behalf of the members of General council and all General members of Anjuman-I-Islam, we invite your participation in attaining the goal of making Muslims in particular and all fellow citizens in general, the knowledge-intensive citizens of India, where unemployable youth will be a thing of the past. I also convey my heartfelt thanks to All India Council for Technical Education, Council of Architecture, Pharmacy Council of India, Department of Higher & Technical Education (Maharashtra), Directorate of Technical Education (Maharashtra), University of Mumbai and all other statutory bodies, expert committees and all individuals who played a vital role in launching this landmark campus under the auspices of Anjuman-I-Islam, Mumbai. This campus is declared open to groom you for a most prospective future.

- **INITIATING STRATEGIC PLANNING APPROACH FOR CAMPUS DEVELOPMENT**

- 1) AICTE Schedule for 2011-12 as per the General Schedule.
- 2) Strategic steps for Infrastructural Development Plan.
- 3) Development of Vision and Mission for the institution.

1. AICTE Schedule for 2011-12 as per the General Schedule.

Date of submission of application – during	Jan-June 2010	July-Dec 2010	
Processing of application for starting New Institution / Integrated Campus in academic year	2011-12	2011-12	

Sr. No.	ACTIVITY	Date of Schedule-1	Date of Schedule-2	ACTION POINTS / RESPONSIBILITY
1	Up loading of Part A of application on line at AICTE Web-portal and submission of print copy to the concerned Regional Office, State Government and Affiliating University.	Up to 30.06.2010	Up to 31.12.2010	Atleast a building, class rooms, labs, library, Director's office required to accommodate first year of all proposed institutions should be ready in all respect. Resp.: Mr.Masud, Mr.Thomas, Mr.A. Razak & Mr. Khalid
2	Presentation of proposal by the applicant Societies/Trust before Scrutiny Committee and evaluation of proposal by the Scrutiny Committee.	01.07.2010 to 31.07.2010	01.01.2011 to 31.01.2011	All original documents to be collected (Imp: Revised and CIDCO approved building drawings; Land document of plot-3); Resp.: Burhan Harris, A. Razak & Imran Inamdar.
3	Communication of the deficiencies to the applicant Societies/Trust, if found by the Scrutiny Committee.	Up to 31.07.2010	Up to 31.01.2011	Resp.: AICTE Scrutiny committee; Burhan Harris, A. Razak & Imran Inamdar (If applicable)
4	Submission of compliance by the Applicant Societies/Trust for reconsideration by the Scrutiny Committee.	Up to 16.08.2010	Up to 15.02.2011	Resp.: A. Razak & Imran Inamdar (If applicable)
5	Reconsideration of rectified applications by the Scrutiny Committee.	Up to 31.08.2010	Up to 28.02.2011	Resp.: AICTE Scrutiny committee.
6	All applicants recommended by Scrutiny Committee shall fill Part-B of application along with attaching/scanning required documents online at AICTE web-portal www.aicte-india.org.	Within 3 days from the date of recommendation by Scrutiny Committee		Atleast a building, class rooms, labs, library, Director's office required to accommodate first year of all proposed institutions should be ready in all respect. Resp.: A. Razak, Imran Inamdar and select staff of ARKP.
7	Views by State Government/UT & Affiliating University.	Up to 31.08.2010	Up to 28.02.2011	Paying fees; Complying to visit of DTE/University committees; Resp.: State Government and University.
8	Expert Committee Visits	10.07.2010 to 15.09.2010	10.01.2011 to 15.03.2011	Resp.: AICTE, New Delhi; AICTE Experts; Burhan Harris, A. Razak, Imran & Office bearers of Anjuman.
9	Meetings of the Regional Committee for Consideration of Expert Committee reports along with views by State Government/UT & Affiliating University.	01.09.2010 to 20.09.2010	01.03.2011 to 20.03.2011	Resp.: AICTE, New Delhi

Sr. No.	ACTIVITY	Date of Schedule-1	Date of Schedule-2	ACTION POINTS / RESPONSIBILITY
10	Receiving recommendations of Regional Committee, recommendations of the Scrutiny Committee, reports of the Expert Committee by AICTE New Delhi.	Up to 22.09.2010	Up to 22.03.2011	Resp.: AICTE, New Delhi
11	Informing the applicant Institutions, whose applications are recommended for grant of approval by the Regional Committee to submit a Fixed Deposit.	Up to 22.09.2010	Up to 22.03.2011	Resp.: Western Regional Office of AICTE, Mumbai.
12	Receiving FDR and an affidavit ² at the Regional Office.	Up to 30.09.2010	Up to 30.03.2011	Resp.: A. Razak, Treasurer (Anjuman-I-Islam) & CAO
13	Meetings of the Executive Committee of the Council to consider the recommendations of the Regional Committees.	Last week of Sept. 2010	Last week of March 2011	Resp.: AICTE, New Delhi
14	Issue of Letter of Approval.	Up to 10.10.2010	Up to 10.04.2011	Resp.: AICTE, New Delhi
15	Submission of appeal by the applicant Society/Trust for reconsideration to be considered by Appellate Committee.	Up to 15.10.2010	Up to 15.04.2011	Resp.: Hon. President, Anjuman-I-Islam, Mumbai
16	Meetings of the Appellate Committee.	16.10.2010 to 12.11.2010	16.04.2011 to 12.05.2011	Resp.: AICTE, New Delhi
17	Visit by experts as directed by the Appellate Committee.	16.10.2010 to 10.11.2010	16.04.2011 to 10.05.2011	Resp.: AICTE, New Delhi and AICTE Experts
18	Considering recommendations of the Appellate Committee by the Council.	11.11.2010 to 14.11.2010	11.05.2011 to 14.05.2011	Resp.: AICTE, New Delhi
19	Last date for issue of Letter of Approval after reconsideration / appeal.	Up to 15.11.2010	Up to 15.05.2011	Resp.: AICTE, New Delhi
20	The Institutions granted Letter of Approval shall comply with appointment of teaching staff as per AICTE norms and other technical supporting & admin staff. This information in the prescribed format shall be uploaded on the web-portal of AICTE.	Up to 30.06.2011		Advertisement for Recruitment of Teaching staff; Scrutiny of Applications; Conduction of Demo lectures, Tests, Technical evaluation; HR Round etc. Resp.: Burhan Harris, A. Razak, Imran Inamdar and select HODs of ARKP.

2. Strategic steps for Infrastructural Development Plan.

STRATEGIC ACTION PLAN FOR SCHOOL OF PHARMACY BUILDING-A

Sr. No.	ACTIVITY	Whose Responsibility	Deadline	Remarks
1	Occupancy Certificate for ARK Polytechnic building.	Arch. Thomas	30/06/2010	
1.1	Supplying all relevant documents and papers	Khalid	18/06/2010	
1.2	Application to CIDCO, follow-up and getting OC	Thomas / Khalid	30/06/2010	
2	Electrical Sub-station work	Khalid / Sonnagi	31/08/2010	
3	Revised planning & approval of Buildings of plot-2	Arch. Thomas	20/12/2010	
3.1	Revised planning for the approval of Management	Arch. Thomas	30/06/2010	
3.2	Approval of revised planning from CIDCO	Arch. Thomas	08/07/2010	
4	Permission for G+4 floors of atleast Buildings- A & C.	Arch. Thomas	20/12/2010	
5	CIDCO permission for revised building plans as per AICTE.	Arch. Thomas		
6	Electrification work of Building-A.	ARazak / Sonnagi		
7	Cabling and Networking for computers & telephones of Bldg-A.	ARazak / Sonnagi		
8	Furnishing and interior work of Building-A.	A. Razak / Khalid		
9	Master plan and landscaping work.	Arch. Thomas		
10	Drainage and Rain water harvesting planning.	Arch. Thomas		
11	Installation of Lifts for Building-A	Arch. Thomas/ Khalid		
12	Air-conditioning of Building-A	Kaleem/ Khalid		
13	Equipments & Machineries of I Year requirements	Arif Iqbal		
14	Computers & Peripherals of I Year requirements	Tabrez Khan		
15	Library Books & Journals of I Year requirements	Quazi		

Sr. No.	ACTIVITY	Whose Responsibility	Deadline	Remarks
16	Decision for basement provision for Building-B	President/ Donor		
17	Boundary wall proposal	A. Razak / Khalid		
17.1	Design submission and cost estimation.	Kulkarni / Thomas		
17.2	Decision on the work order (whom to be given)	P / GS / EC		

STRATEGIC ACTION PLAN FOR SCHOOL OF ENGINEERING & TECHNOLOGY BUILDING C & D

Sr. No.	ACTIVITY	Break Up Activities	Whose Responsibility	Starting Date	Finishing Date	Resources Required/ Remarks
1	Electrification of Building-C & D	1. Tender invitation & awarding contract	Prof. Kaleem Sayyed	25/02/12	12/03/12	50% Completed
		2. Electrical wiring & point fixing		15/03/12	30/06/12	
		3. Fixtures such as fans, lights, etc.		15/06/12	10/07/12	
		4. Testing & Remedial measures		10/07/12	15/07/12	
1A	Electrical Sub-station installation work.	1. Civil Work for Meter rooms, etc.	Prof. Shafi Mujawar	15/06/12	10/07/12	Vendor finalized, work in progress
		2. Liaisoning, Installation & testing of Transformer	Prof. Kaleem Sayyed	30/07/12	7/08/12	
2	Furniture and Fixtures	1. Quotation finalization & placing of purchase orders	Prof. Tabrez Khan	10/03/12	05/05/12	Review to be taken about Customized furniture & furniture to be provided by Godrej
		2. Furnishing class rooms, Labs, Drawing halls, Seminar hall, Workshop, Admin offices etc.		5/5/12	30/06/12	
		3. Customised	Prof. Arif	5/5/12	10/07/12	
3	Equipments & Machineries, Computers &	1. Quotation finalization & placing purchase orders	Prof. Tabrez Khan &	17/03/12	30/03/12	Started receiving Equipments.

	Peripherals		concerned HODs			
		2. Procurement	Store & HODs	1/04/12	15/06/12	
		3. Installation & Commissioning	HODS	25/05/12	30/06/12	
4	Library Books & Journals	1. Quotation finalization & placing of purchase orders	All HODs & Librarian	15/03/12	30/03/12	<u>Review to be taken.</u>
		2. Procurement	Librarian	1/04/12	30/05/12	
		3. Cataloguing	Librarian	1/05/12	30/06/12	
		4. Verification by respective Dept.	Res. HODs	15/06/12	7/7/12	
6	Sewage Treatment Plant (STP)	1 Laying & testing of pipelines	Prof. Shah & Contractor	1/03/12	15/05/12	<u>Review to be taken with Contractor</u>
		2 Septic tank Construction		15/05/12	10/07/12	
		3 Fitting of plumbing/sanitary fixtures & Testing (Taps, Basins, valves, etc)		15/05/12	10/07/12	
7	Air-conditioning (Type & capacity including ducting, copper piping)	1. Quotation finalization & placing purchase orders	Asif Gandhi, Mr. Khalid & Mr.Dinesh (Store)	15/06/12	25/06/12	<u>Review to be taken</u>
		2. Procurement		26/06/12	30/06/12	
		3. Installation & Commissioning		1/05/12	15/06/12	
8	Installation of Lifts	1. Quotation finalization & placing purchase orders	Prof. Kaleem & Mr. Khalid	16/03/12	30/03/12	<u>Review to be taken</u>
		2. Procurement		2/04/12	30/06/12	
		3. Installation & Commissioning				

ONGOING WORK PLANNING & SCHEDULE

Sr. No.	ACTIVITY	Break Up Activities	Whose Responsibility	Starting Date	Finishing Date	Resources Required/ Remarks
9	Plastering (external & internal)		Prof. Shah & contractor	In progress	30/04/12	Completed
10	Flooring, Skirting, Dado in W.C. & Bath, polishing		Prof. Shah & contractor	In progress	31/05/12	Completed
11	Door, Window & Ventilators		Prof. Shah & contractor	In progress	10/07/12	90% Completed
12	Painting (Internal)		Prof. Shah & contractor	15/06/12	15/07/12	Depend on Electrification
13	Painting (External)		Prof. Shah & contractor	15/03/12	30/06/12	After Rainy Season
14	Waterproofing	Finalization of Design & Type	Prof. Shah & Contractor	10/05/12	15/05/12	Completed. Local spots to be identified & to be repaired again if required
		Work to be approved by Management		16/05/12	21/05/12	
		Providing & fixing Temporary Shed or as suggested by Architect		22/05/12	30/06/12	
15	Gardening, providing lawns in open court, etc	Quotation finalization & placing of work order	Prof. Shah & Contractor	15/06/12	15/07/12	Received Quotations
16	Providing railing (Staircase, Parapet walls of Corridors etc.)		Prof. Shah & contractor	15/04/12	30/06/12	70% Completed
17	Providing seating arrangement in open court		Prof. Shah & contractor	10/03/12	15/04/12	95% Completed
18	Boundary wall proposal	1. Tender invitation & awarding contract	Prof. Shah.	15/03/12	30/03/12	After Rainy season
		2. Boundary wall construction	Prof. Shah	5/04/12	31/06/12	
19	Approach, entrance road to bld C & D	1 Detail Drg. From Architect	Prof. Shafi & contractor	15/05/12	25/06/12	In progress
		2 Construction as per Drg.		26/05/12	10/07/12	
20	Putting name plates on rooms	1. Call for Quotations & Finalisation	Prof. Afjal, Mr. Dinesh	15/06/12	30/06/12	<u>Review to be taken</u>

		2. Providing & fixing Name plates				
21	Arrangement for water coolers	Quotation finalization & placing of purchase orders, Procurement, Installation & Commissioning	Store	15/06/12	10/07/12	Alternatives to be discuss
22	Shifting to new building		All HODs	02/07/12	10/07/12	
23	Fire fighting provision	1 Approved design From Architect	Mr. Khalid	2/04/12	15/07/12	<u>Review to be taken</u>
		2 Providing & fixing pipes, Hose, Motor, etc				
		3 Testing				
24	Interior designing of administration area, Seminar Hall, Entrance lobby, etc.		Prof. Shah & Prof. Tabrez Khan	2/04/12	10/07/12	Layout for entrance lobby to be finalised
25	Road side Drainage (Storm water, etc)	1 Design from Architect. 2 Excavation, Construction as per design	Prof. Shah & Contractor	01/06/12	10/07/12	Received Drgs. Work in progress
26	Canteen Provision	1 Design from Architect & finalized by Director. 2 Civil Work as per Drg.	Prof. Shah & Dinesh Wani	15/06/12	30/06/12	Layout to be finalised

3. Development of Vision and Mission for the institution

VISION: Anjuman-I-Islam's Kalsekar Technical Campus will emerge as one of the pre-eminent and most sought after Technical institutions by building on the traditions of Innovation, Problem solving and Multi disciplinary collaboration to meet the changing needs of the society.

MISSION: To advance the intellectual and socio-economic condition of the Muslim minority and fellow citizens of the country by offering Quality Teaching-Learning, Research avenues and Service.

The AIKTC has been established by the Anjuman-I-Islam in order to promote planned and sustainable development of technical education consistent with state and national policies.

OUR STRATEGIES:

- Inculcating Discipline.
- Promoting Clear Systems and Procedures.
- Continuous Upgrading of Infrastructure.
- Employing committed and skilled Manpower.
- Continuous Improvement in Teaching Skills.
- Planned Operations.



DIRECTOR



HON. EXE. CHAIRMAN